

**Pittsburgh Land Bank [PLB] Minutes
March 10, 2017**

Convene: Chair called meeting to order.

Roll Call:

Members Present: Councilman Burgess, Chair, Jamil Bey, Vice-Chair, Director Leger, Treasurer, Diamonte Walker, Secretary, Senator Fontana, Tara Sherry-Torres, Councilman Lavelle, Councilwoman Kail-Smith

Public Comment:

Sarah Slater – Pittsburgh Community Reinvestment Group

Zeba Ahmed – Fineview Citizens Council / Perry Hilltop Citizen’s Council

Approval of February Minutes:

◇ Motion to approve February Board meeting minutes **[Leger/Lavelle]** Passed Unanimously.

Chairman’s report:

Board Chair, Rev. Burgess, reviewed the Mayoral Executive Orders relevant to the Pittsburgh Land Bank released on 2/15 and 2/16.

◇ Motion to acknowledge Mayoral Executive Orders 2017-1 and 2017-4. **[Sherry-Torres/Fontana]** Passed Unanimously.

Administrator’s Report:

BDavidson, representing the URA, provided the Board with an update on the upcoming Ethics training which is targeted for after the April board meeting. A separate state ethics training will need to be scheduled.

Finance Committee:

Board Treasurer, Paul Leger, asked Ms. Davidson to provide the 2017 year-to-date and February financials. Ms. Davidson provided a report on the balance sheet, budget vs. actual, 3-month projection, and AP/AR.

Director Leger and Ms. Davidson provided an updated 2017 Budget.

Director Leger updated the Board on the intention to open a bank account with Dollar Bank for the Pittsburgh Land Bank.

◇ Motion to accept the February Finance Report **[Fontana/Sherry-Torres]**. Passed unanimously.

Treasurer Leger presented the February monthly expenditures as received since the prior Board meeting.

◇ Motion to approve the monthly expenditures **[Bey/Lavelle]**. Passed unanimously.

Report from Communications Committee:

Communications Chair Sherry-Torres provided a report on the activities of the Communications Committee.

◇ Motion to accept the Communications Committee report. **[Bey/Walker]** Passed Unanimously.

Policies and Procedures:

Consultants Mongalo-Winston and Fourth Economy provided an update on the community engagement and meeting schedules for the upcoming round of public meetings vetting the draft Policies & Procedures.

New Business:

Chair Burgess reminded the Board and public that the April Board meeting is pushed back one week to April 21st due to the Easter holiday.

Adjournment:

There was no new business and the Chair called for adjournment.

◇ Motion to adjourn. **[Walker/Sherry-Torres]** Passed unanimously.