



Pittsburgh Land Bank [PLB] Minutes

February 8, 2019

Convene: Chair called meeting to order.

Roll Call: Administrator called the Roll. Members Present: Reverend Burgess, Chair, Jamil Bey, Vice-Chair, Diamonte Walker, Secretary Paul Leger, Secretary, Senator Fontana, Councilwoman Kail-Smith, Councilman Lavelle, Steve Mazza.

Public Comment:

There was no public comment and the Chair proceeded to the next item on the agenda.

Approval of January 2019 Minutes:

The Board reviewed the January 2019 meeting minutes. There was one correction.

◇ Motion to approve the January 2019 Board meeting minutes with correction **[Bey/Mazza]** Passed Unanimously.

Chairman's Report:

The Chair revisited the January Board discussion on PLB 2019 priorities. The Board had no further additions. The personnel planning update was held for the March Board meeting.

Administrator's Report:

BDavidson, PLB Director, provided an update on the PLB's inventory acquisition pipeline and next steps.

Staff reviewed the changes to the Pittsburgh Property Reserve reform planning incorporating the Board's input at its January meeting. Member Kail-Smith reiterated and clarified her concern that the Advisory Committee include not just diverse perspective, also different individuals who are new to the conversation, so that the reform does not replicate the existing system and its challenges.

Nominations Committee:

The Nominations Committee has two finalists. They invited any interested Board members to join them in in-person interviews with the candidates and will have a recommendation for the March Board meeting.

Finance & Fundraising Report:

Staff introduced the Finance Report and January payables.

The Board discussed the 2018 audit contract, quoted at \$5,000 by McGee Maruca, who is under contract to complete the 2017 audit.

◇ Motion to accept the financial report, approve the expenditures, and authorize the 2018 audit **[Walker/Fontana]** Passed Unanimously.

Communications Committee:

Committee Chair Dr. Bey reviewed the work of the Communications Committee. The Committee reviewed the proposals for website design and is recommending the PLB engage BrightThought, LLC for a 12-week contract at an amount not to exceed \$5,500.00.

◇ Motion to accept the committee's recommendation and enter into a contract with BrightThought, LLC for website design and implementation services for \$5,500.00. **[Bey/Fontana]** Passed Unanimously

Legislative Update:

The Board agreed to invite the PA State Elected leadership representing the City of Pittsburgh to a meet & greet with the PLB and its representatives in advance of the next monthly board meeting.

New Business:

Vice-Chair Dr. Bey introduced the idea of including an additional public comment period at the end of every Board meeting. The Chair asked Legal Counsel Clark to review regulation and policies so the Board could make an informed decision, abiding by existing guidelines and ensuring fairness and equity in any change in process.

The Board further discussed opportunities for public engagement and asked the Director to explore additional functionality of the new website to include additional requests for PLB presence at community meetings, and other ways to gather feedback.

Adjournment:

There was no more business and the Chair called for adjournment.

◇ Motion to adjourn. **[Leger/Walker]** Passed unanimously.