



Pittsburgh Land Bank [PLB] Minutes

May 10, 2019

Convene: The Chair and Vice-Chair were excused. Treasurer called meeting to order, noting the absence of Legal Counsel and sending the Board's support on the recent passing of her father.

Roll Call: Director called the Roll. Members Present: Diamonte Walker, Secretary; Paul Leger, Treasurer; Senator Fontana; Councilwoman Kail-Smith; Councilman Lavelle; Steve Mazza; Wanda Wilson.

Public Comment: There was no public comment.

Approval of April 2019 Minutes: The Board reviewed the April 2019 meeting minutes.

◇ Motion to approve the April 2019 Board meeting minutes without correction [**Fontana/Mazza**] Passed Unanimously.

Chairman's Report: The Chair updated the Board on the search for an Executive Director. The job description was provided in the Board packet. Councilwoman Kail-Smith stated her strong preference on hiring someone from the Pittsburgh region.

Director's Report:

Dir. Davidson gave an update on the insurance RFQ and the distribution of brokerages and underwriting companies. There will be a recommendation by the Executive Committee brought to the next Board meeting for ratification.

Finance & Fundraising Report:

The Treasurer asked the Director to provide the Finance Report. The monthly financials and expenditures for approval.

◇ Motion to accept the financial report and approve monthly expenditures. [**Lavelle/Mazza**] Passed Unanimously.

The Board discussed the fundraising timeline for public support for 2020. Staff reported that staff-level initial conversations have already occurred. The Board has a goal of ongoing support from the Housing Opportunity Fund and the City of Pittsburgh. Staff and Board members who have formal roles with these agencies will continue to have discussions with them.

Inventory Report:

Dir. Davidson gave the report on the acquisition pipeline and the integration of data management systems. The Board requested a discussion at an upcoming Board meeting regarding the PLB acquisition process as currently designed and the current status of properties in the pipeline.

Communications Committee:

Committee member Diamonte Walker reviewed the work of the Communications Committee and the web designer. The goal is to have a new website launched by mid-June.

The Board reviewed the report produced by Legal Counsel Clark regarding the possible addition of public comment at the end of the agenda. The board discussed and decided to wait until June to take action when Legal Counsel, the Chair, and Vice-Chair would all be present.

New Business:

There was a brief update on the several bills moving through the State General Assembly.

Adjournment:

There was no more business and the Chair called for adjournment.

◇ Motion to adjourn. [**Leger/Mazza**] Passed unanimously.