

Pittsburgh Land Bank

Minority and Women-Owned Business Enterprise (MWBE) Policy

The PLB commits to fair contracting and strives to provide equal opportunities to Minority and Women-owned Business Enterprises (MWBE) in its procurement and development practices. The objective of the MWBE Policy is to promote and encourage contracting with MWBEs for the procurement of goods and services by the PLB. Overall project costs of \$250,000 or more, and/or professional services contracts of \$75,000 or more are subject to the PLB's MWBE standards. The PLB requires developers, real estate purchasers, and professional services contractors to demonstrate good faith effort to meet and/or exceed the City of Pittsburgh's goal of eighteen percent (18%) MBE and seven percent (7%) WBE participation for any contract reaching these thresholds. Contracts for services or construction projects will be required to demonstrate a good faith effort to meet the City of Pittsburgh's twelve percent (12%) Minority Workforce Inclusion (MWI) goal. On an annual basis, PLB is required to meet and/or exceed 18% MBE and 7% WBE utilization or demonstrate a Good Faith Effort (GFE) on all discretionary funds used to procure goods and/or professional services where spending exceeds \$75,000. PLB can demonstrate MWBE participation through:

- a. Contracting directly with MWBE firms for goods and/or services, and
- b. Contracting with firms, that subcontract with MWBE firms for goods and/or services

Policies will be revisited and revised on an annual basis. Amendments will be made to the policy as warranted.

Procurement & MWBE Utilization

Recognizing the challenges and limitations related to contracting/subcontracting on small contracts, the PLB's goals will be reviewed annually, as opposed to per contract. Therefore, the PLB must demonstrate a good faith effort toward meeting these goals on an annual basis. Acceptable demonstration of the PLB's good faith effort for achieving the MWBE contract/subcontract participation goals of 18% MBE and 7% WBE for all funds spent, annually, on goods and services are as follows:

1. Actively and affirmatively solicit proposals for contracts and subcontracts from a minimum of two qualified MWBEs
2. Ensure that any PLB documents used to advertise the need for goods and/or services are posted in sufficient time for review by prospective MWBEs
3. Where feasible, breakout the request for goods and/or services into segments that will enable participation by MWBEs; Encourage MWBEs to strengthen their bidding potential by forming joint ventures and other partnerships
4. Require that contractors hired by the PLB maintain records of actions taken towards meeting MWBE contract participation goals through subcontracting

Generally, the PLB will adhere to the structure, plan, and MWBE procedures as adopted and utilized by the Urban Redevelopment Authority (Appendix A), but for PLB Administrator will fill the role of MWBE program specialist, and the PLB Board will fill the role of the URA Board.