

February 12, 2016 Land Bank Meeting #2

In attendance

1. Rev. Burgess
2. Councilwoman Kail-Smith
3. Councilman Lavelle
4. Senator Wayne Fontana
5. Karen Abrams
6. Tara Sherry-Torres
7. Dr. Jamil Bey
8. Director Leger
9. Steve Mazza

Registered speakers

- 1) Zeba Ahmed – Northside Leadership Conference (Vacant Structure Coordinator)
- 2) Joe Wingenfeld
- 3) Leslie Schaffer
- 4) Derek Kendall-Morris – Habitat for Humanity
- 5) Robert Germany

Meeting actions & discussions

- **Rev Burgess (Chair):**
 - Roll Call
 - Motion to approve of the minutes from the January meeting
- **Ms. Abrams:**
 - Communications Committee Report
- **Rev Burgess (Chair):**
 - Motion to receive and file Communications report
 - Discussion on the MOU between the Land Bank and the URA

- **Senator Fontana:**
 - Asked several questions on a few sections in the MOU
 - Page 2, Section 7: Question on the fee amount
 - Page 6, Section e – Maintenance: How will the Land Bank handle the issue of property maintenance?
 - Page 6, Section d – Acquisitions
 - Page 8, Section c – Consideration – How is the price determined?
 - Ms. Straussman answered all questions put forward by the Senator
- **Ms. Sherry-Torres:**
 - Discussion on staffing for the Land Bank
- **Rev Burgess (Chair):**
 - After the meeting the Chair will execute the memorandum of understanding.
- **Ms. Straussman:**
 - Discussion on hiring a board secretary to begin to establish a record of requests, minutes, etc.
- **Councilwoman Kail-Smith:**
 - Wants the Land Bank to be involved in the interview and hiring process.
- **Rev Burgess (Chair):**
 - **Motion to allow the URA to employ a board secretary**
 - **Formed a sub-committee to find and interview candidates as the staff of the Land Bank. (will work with URA to select candidates)**

- **Chair – Councilwoman Kail-Smith**
- **Councilman Daniel Lavelle**
- **Steve Mazza**
- Contacted PCRG (PCRG – \$10,000)
- Empower the URA to subcontract w/ PCRG on the following:
 - Outreach
 - Communications
 - Community Engagement
- By the next meeting there should be a contract between URA and PCRG

- **Rev. Burgess (Chair):**
 - Motion to direct URA to develop a MOU agreement w/ PCRG on behalf of the Land Bank
 - Councilwoman Kail-Smith VOTED NO on the motion

- **Ms. Straussman:**
 - Will work with PCRG on scope of services.

- **Rev. Burgess (Chair):**
 - **Motion to adjourn**