



# PITTSBURGH LAND BANK

414 Grant Street  
Pittsburgh, PA 15219

## **Pittsburgh Land Bank [PLB] Minutes September 8, 2017**

**Convene:** Vice-Chair called meeting to order.

### **Roll Call:**

Members Present: Jamil Bey, Vice-Chair, Diamonte Walker, Secretary, Paul Leger, Treasurer, Senator Fontana, Councilman Lavelle, Tara Sherry-Torres

### **Public Comment:**

Zeba Ahmed – Fineview Citizens Council / Perry Hilltop Citizen’s Council

### **Approval of July Minutes:**

◇ Motion to approve July Board meeting minutes **[Sherry-Torres/Leger]** Passed Unanimously.

### **Chairman’s report:**

The Chair provided an update on the status of the Inaugural Policies and Procedures which the Board adopted at its July meeting. Before transmitting to City Council, the Land Bank is awaiting a determination from the Law Department as to the best form for this next step.

### **Administrator’s Report:**

BDavidson, representing the URA, acting PLB Administrator, provided an update on the final work products of the PLB’s part-time summer intern and the Center for Community Progress. All projects were discussed in more detail in the Finance Committee and Communications Committee Reports later in the meeting.

### **Finance Committee Report:**

Dir. Leger provided the 2017 year-to-date and financials since last month’s meeting. Ms. Davidson provided a report on the balance sheet, budget vs. actual, 3-month projection, and AP/AR.

The Board reviewed the ‘Best Practices in Innovative Land Bank Funding Strategies’ prepared by the Center for Community Progress as well as the Fundraising compendium created by the PLB intern, MEgler and discussed the 2018 Budget and revenue projections. The Board agreed to read the reports, review the 2018 projected budget, and be prepared to discuss a fundraising strategy in more detail at the October meeting.

◇ Motion to accept the September Finance Report **[Walker/Fontana]**. Passed unanimously.

Ms. Davidson presented the monthly expenditures as received since the prior Board meeting.

◇ Motion to approve the monthly expenditures **[Leger/Fontana]**. Passed unanimously.

### **Communications Committee Report:**

Communications Chair Sherry-Torres provided an overview of the Social Media Strategy and Twitter schedule reports from summer intern, MEgler. She addressed the plan to ensure the PLB's website is back functioning as quickly as possible as the main site has been down since the City migrated to a new site a few weeks prior.

◇ Motion to accept the Communications Committee report. **[Fontana/Leger]** Passed Unanimously.

**Legislative Update:**

Special Counsel, Irene McLaughlin Clark, updated the Board as to the progress of PA Senate Bill 667, amending the State Redevelopment Law to provide certain Land Bank powers to Redevelopment Authorities. Senator Fontana provided an overview of the bill's progress and the legislative process. Sen. Fontana and Administrator BDavison will send any updates to the Board should there be a change in status before the next Board meeting.

**New Business:**

The Chair congratulated the Board Member Diamonte Walker for her selection as one of Pittsburgh's 40 Under 40 for 2017.

The Chair also asked the Board to continue to be mindful and purposeful of the work they are charged with doing and how they are doing it, to protect vulnerable populations through land use.

**Adjournment:**

There was no more business and the Chair called for adjournment.

◇ Motion to adjourn **[Sherry-Torres/Leger]**. Passed unanimously.