



Pittsburgh Land Bank [PLB] Minutes

November 13, 2020

Convene:

The Chair called meeting to order.

Roll Call:

Julie Edwards called the Roll. Members Present: Reverend Burgess, Chair; Jamil Bey, Vice Chair; Diamonte Walker, Secretary; Senator Fontana; Councilman Lavelle; Wanda Wilson; Councilwoman Kail-Smith;

Public Comment:

There was no public comment.

Chairman's Report:

The Chair stated that Executive Sessions were held on October 9, 2020 & November 10, 2020 to discuss status of the PLB operations. City of Pittsburgh along with the URA announced Avenues of Hope and the need for a Land Bank that can be used by the community.

Administrator's Report:

Julie Edwards have a Power Point Presentation - Proposal for Integrating the PLB as an Affiliate Entity of the URA that discussed the following:

- PLB will be housed in the URA's Service Unit as an Affiliate Entity
- Budget Review - \$396,884.63 (does not include most recent audit)
- Current PLB Governance and Operations
- Integration of the PLB will model the Pittsburgh Housing and Development Corporation (PHCD) in terms of operations and the Pittsburgh Economic and Industrial Development Corporation (PEIDC) in terms of governance
- Phase 1: Initial Sandbox and 3TB Agreements
 - Request to amend 3TB Agreement
- Hire a PLB Manager
- Hire outside counsel to manage future Quiet Title processes
- Short Term Estimated Staffing & Administrative Timeline over the next 6 months
- Roles & Responsibilities for URA Staff/PLB Board/City Council & Mayor
- Phase 2: PPR Modernization
- Phase 3: Scale and Grow
- Fundraising initiatives/plan

◇ Motion to empower the Executive Committee to negotiate with the URA and enter into a new or amended contract or/agreement with the URA **[Lavelle/Walker]**

◇ Motion to direct the URA to post the job position for PLB Manager **[Wilson/Lavelle]**

Finance Report:

Nathan Clark reviewed the Audit Report for 2018/2019, no material findings. The audit recommended the PLB adopt accounting principle guidelines, but it did not impact the auditor's findings. URA will work with the Finance team to obtain accounting principles to present guidelines in January.

Additional information:

◇ Motion to accept the audit report. **[Fontana/Bey]** Passed unanimously.

New Business:

None

Adjournment:

The Chair called for adjournment.

◇ Motion to adjourn. **[Fontana/Lavelle]** Passed unanimously.