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**Pittsburgh Land Bank [PLB] Minutes**  
**March 11<sup>th</sup>, 2022**

**Convene:**

The Chair called the meeting to order.

**Roll Call:**

Emily Kauchak [PLB Coordinator] called the Roll. Members Present: Rev. Ricky Burgess; Dr. Jamil Bey; Danielle Lavelle; Senator Fontana; Bobby Wilson; Steve Mazza; and Wanda Wilson.

The PLB Board had a quorum.

**Public Comment:**

Public Comment received by Gordon Davidson [Executive Director of Mount Washington Community Development Corporation]:

The Land Bank is piloting its disposition process in Mount Washington. Gordon Davidson expressed concern over the community's ability to understand this process and lack of knowledge regarding their role. He is hoping that MWCDC can work together with the Land Bank to make this process simpler and more open.

**Approval of Minutes:**

◇ Motion to approve the February 2022 Board meeting minutes [**B.Wilson/Mazza**] Passed unanimously.

**Chairman's Report:**

No items to report.

**Executive Director's Report:**

Ken Jones [Ass. Director of Land Use and Development] read the report on Dr. Diamonte Walker's behalf.

- Recap of the 2022 Strategic Planning Session | Board Retreat
  - Board Members prioritized affordable housing.
  - Many members of the Board desire greater community involvement in the form of increased partnerships with the Vacant Property Working Group (VPWG) and the Pittsburgh Community Reinvestment Group (PCRG).
  - Board Members expressed interest in bringing back a former sub-committee dedicated to the Pittsburgh Property Reserve 2.0.

- The Board expressed consensus on pushing the PLB to transacting land – specifically regarding clearing title to problem properties as quickly as possible.
- Updates for GRB Law Contract
  - GRB Law is moving ahead with the first twelve petitions to quiet title.
  - GRB Law has ordered quiet title petitions and will be moving ahead with these in the coming weeks.
- Pittsburgh Land Bank Disposition Process
  - The PLB is piloting its disposition process with 6 Boggs Avenue for a quicker and more efficient land recycling initiative in the City of Pittsburgh. This will be the first of many vacant, abandoned properties that the PLB returns to productive use.

◇ Authorization of the acquisition of 6 Boggs Avenue (4-L-133) from URA to PLB Ownership. **[B.Wilson/Lavelle]** Passed unanimously.

- The Board of Directors has received a Director’s Report detailing the disposition process and overall selection of Ms. Sandra Fundy as a qualified end user to pilot the Land Bank’s disposition process. Ms. Fundy has the necessary knowledge, skills, and capacity to take on this project with support from the Land Bank Staff and Board.

◇ Authorization to enter into a Purchase and Sale Agreement with Ms. Sandra Fundy for the Disposition of 6 Boggs Avenue (4-L-133). **[B.Wilson/Lavelle]** Passed unanimously.

**Finance Report:**

- Joe Karlovits [Director of Finance] reviewed the February 2022 Expenditures
  - Review of the February balance sheet and income statement as of February 28<sup>th</sup>, 2022.
  - Review of Bookminders Estimate for financial services on behalf of the PLB.

**Legislative Updates:**

Senator Fontana discussed the following:

- Municipal Claims Tax Lien Law (MCTTL)
  - MCTTL is currently stalled in appropriation hearings; however, legislators are looking to other avenues to advance the bill. More updates to come as time progresses.

**New Business**

There was no new business.

**Public Comment:**

There was no public comment.

**Adjournment:**

The Chair called for adjournment.

◇ Motion to adjourn. **[B.Wilson/Mazza]** Passed unanimously.