



Pittsburgh Land Bank [PLB] Minutes

June 14, 2019

Convene: The Chair called meeting to order.

Roll Call: Director called the Roll. Members Present: Reverend Burgess, Chair; Jamil Bey, Vice Chair; Senator Fontana; Councilwoman Kail-Smith; Councilman Lavelle; Steve Mazza; Wanda Wilson. Members excused: Diamonte Walker, Secretary; Paul Leger, Treasurer.

Public Comment: There was no public comment.

Approval of May 2019 Minutes: The Board reviewed the May 2019 meeting minutes.

◇ Motion to approve the May 2019 Board meeting minutes without correction [**Leger / Fontana**] Passed unanimously.

Chairman's Report: None.

Director's Report: Dir. Davidson reviewed the results of the insurance RFB, providing a summary of the 3 bids received and the recommendations letter provided by the insurance advisor. Dir. Davidson noted the PLB did not receive bids on Umbrella coverage or Hired and Non-Owned Automobile coverage. The insurance advisor will continue to seek these coverages on behalf of the PLB. The RFB did not ask for Employee coverage as the PLB currently does not have its own staff.

◇ Motion to accept the insurance advisor's recommendations and bind general liability, property, and public officials insurance. [**Fontana/Bey**] Passed unanimously.

Finance & Fundraising Report: The Director provided the Finance Report in the absence of the Treasurer. The monthly financials and expenditures for approval were presented.

◇ Motion to accept the financial report and approve monthly expenditures. [**Fontana/Lavelle**] Passed unanimously.

Inventory Report: Legal Counsel updated the board on the progress of 23 Meadow Street, noting the deed was moving through the signatory process. Dir. Davidson gave the report on the acquisition pipeline and the integration of data management systems. As requested at the May meeting, Dir. Davidson provided the Board with a draft standard operating procedure for URA to PLB property transfers so they could understand the work involved and the status of properties in the pipeline.

Property Reserve Modernization Committee: Committee Chair Wanda Wilson reviewed the recent initial committee meeting. A list of the committee members was provided in Board packet. Member Kail-Smith noted her concern with the representation of the committee, and her desire to include resident perspectives. Dir. Davidson noted the committee discussed adding additional members, and the best way to make recommendations is to send an email to the committee chair or the Director so they can be invited to join the committee.

Chair Wilson noted the overall goal and timeline of the committee. The Board discussed the proposal of hosting a listening session at the July Board meeting, specific to the Property Reserve. The Board wants to ensure there is ample opportunity for input from the general public. Chair Wilson acknowledged the shared goal of the committee, and the plan to produce several draft documents for the public and full PLB board to review and provide comment on throughout the fall, to meet a December 31, 2019 deadline.

Communications Committee: Committee Chair Jamil Bey reviewed the work of the Communications Committee and the web designer.

The Board revisited the report produced by Legal Counsel Clark regarding the possible addition of public comment at the end of the agenda. They decided to hold off on formal action until the September meeting, noting the listening session at the July meeting and the likely summer break for August.

Legislative and Regulatory Update:

Senator Fontana reviewed a number of bills moving through the House, Senate, and associated Committees relevant to the Pittsburgh Land Bank, including SB30, SB174, SB31, SB352, SB438, HB896, HB897, and HB407.

Dir. Davidson provided an update on the recently received response by the Department of Revenue to the letter and request for rulemaking for PA Land Banks regarding inheritance tax consideration in property transfers. The response was not favorable. The next step is to set up an in-person meeting to continue the conversation.

Senator Fontana and Dir. Davidson provided the Board with an overview of the Governor's recently introduced RESTORE PA program and the budget process and implications.

New Business: None

Adjournment:

There was no more business and the Chair called for adjournment.

◇ Motion to adjourn. **[Kail-Smith/Bey]** Passed unanimously.